

The Director
NCE in Geology
University of Peshawar

Store Serial No: _____

Dated: _____

Subject: DEMAND

The following items are required for **Office / Lab** use.

S	Name of items	New purchase/replacement /repair. If new purchase justification	Unit Cost	Total Approx: Cost	Qty.

Signature: _____

Recommended by Section In-charge

Name: _____

Designation: _____

2. Remarks of the Store In-charge / Maintenance Engineer / Lab Coordination Committee / Electrician In-charge/ I.T In-charge. Available/ not available in the relevant store, /needs repair /needs replacement.

3. Convener Lab Coordination Committee

Signature _____

Name: _____

Designation: _____

4. Account Section Remarks: _____

Signature: _____

5. Comments of Chairman Purchase Committee

Signature: _____

Allowed / Not Allowed

Director